

Bluff Town Council Work Session Minutes
November 12, 2024
Bluff Community Center at 4:00 p.m.
190 N 3 rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website <https://www.utah.gov/pmn/>

*The public can participate by telephone at 1 904-900-0507 (PIN: 364208783) or through meet.google.com/ytf-sjdx-csv

*To view the livestream, or watch past recordings, please visit our YouTube channel:<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

The meeting was called to order at 4:01 PM

Roll Call: Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby
Erin Nelson Town Manager, Malia Collins Project Manager

1. Discussion of Office of Energy Development Block Grant Applications: Collins and Nelson are working on 2 grants and asked the Town Council to review their progress and make any suggestions and clarifications. Discussion included checking on possible typos within the application document, due dates and wording to ensure the 'optimization of funds'.

2. Discussion of bookkeeper/notetaker roles and responsibilities and wage rates: Discussion included adding a possible administrative support position, salary ranges, budget considerations and the need to define the roles at a future work session. The council agreed to post the job openings separately.

3. Discussion of logistics and needs for building inspector contract with San Juan County: After discussion, the Town Council agreed that more time is needed to clarify the contract and to itemize the fee schedule. A vote on the contract will be postponed until after legal review.

4. Strategic Planning Progress Update: Leppanen reported that her investigation into the Bar Well property owned by the Town has no restrictive covenants or encumbrances on the title. She is also working on the application for an EPA sole-source aquifer designation. Hornsby worked with Leppanen on the sole-source designation, with Sarah Burak of the Bears Ears Partnership on the Dark Sky designation, and with Bluff Water Works on strategic planning (next meeting on 11/21/2024 from 2 PM - 6 PM at Desert Rose). Davila posted minutes of the BWW strategic planning meeting, and is working with the Business Owners of Bluff on the yearly calendar, promoting astro-tourism including native perspectives with a possible dark sky event at the end of February. Hook is working with UDOT and the Active Transportation Plan. Sosa is working on strategic planning with BWW.

5. Discuss date for Public Hearing on RV Ordinance, Subdivision Ordinance: The suggested date for the RV Ordinance Public Hearing is Wednesday, December 4th, 2024.

Other: A limited animal ordinance and jake-brake ordinance will be considered in January 2025.

Hornsby motioned to adjourn, Davila seconded, the vote was unanimous and the meeting was adjourned at 5:15 PM.