

**A RESOLUTION OF THE TOWN COUNCIL OF BLUFF, UTAH FOR A PROTOCOL FOR USE BY THE BLUFF PLANNING AND ZONING COMMISSION TO COMMUNICATE WITH THE TOWN COUNCIL**

**WHEREAS**, Planning and Zoning has been diligently working on writing ordinances and making recommendations to the town council as to those ordinances;

**WHEREAS**, there is a need to establish a protocol of communication between Planning and Zoning and the Town Council;

**WHEREAS**, the Town Council proposes the following steps in the protocol:

1. That the Planning and Zoning Chair or a designated other Commissioner forward to the Town Council the recommended ordinance.
2. That included with the ordinance will be the recommendation form with the Commissioners' votes noted as to "yes", "no", "absent", or "abstain."
3. That included with the ordinance will be copies of all written public comment. If a spreadsheet is used, that copies of the actual written comment and a summary of all oral comments be forwarded as well.
4. That the Town Council forward their final decision on the proposed ordinance to the Planning and Zoning Chair or a designated other Commissioner.

**THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF BLUFF, UTAH:**

**SECTION 1. Protocol for Communication between the Planning and Zoning Commission and the Bluff Town Council:**

1. That the Planning and Zoning Chair or a designated other Commissioner forward to the Town Council the recommended ordinance.
2. That included with the ordinance will be the recommendation form with the Commissioners' votes noted as to "yes", "no", "absent", or "abstain."
3. That included with the ordinance will be copies of all written public comment and a summary of oral comments heard at the public hearing. If a spreadsheet is used, that copies of the actual written comment be forwarded as well.
4. That the Town Council forward their final decision on the proposed ordinance to the Planning and Zoning Chair or a designated other Commissioner.

**SECTION 2. Effective Date.** This Resolution shall become effective upon passage.

**APPROVED BY THE TOWN COUNCIL OF THE TOWN OF BLUFF, UTAH, ON THIS** 21 **DAY OF** August, 2020 **BY THE FOLLOWING VOTE:**

	YES	NO	ABSTAIN	ABSENT
Town Council Member Hook	<u>x</u>	_____	_____	_____
Town Council Mayor Leppanen	<u>x</u>	_____	_____	_____
Town Council Member Murray	<u>x</u>	_____	_____	_____

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Town Council Member Sayers     x      
 Town Council Member Sosa     x    

           
         

Mayor: Jim Sayers Pro Tem  
 Mayor Ann K. Leppanen

Attest: Wanda Sosa  
 Town Recorder Sosa

WHEREAS, the Planning and Zoning Commission has been diligently working on the proposed ordinance and Zoning and the Town Council;

RESOLUTION NO. 40

1. That the Planning and Zoning Chair or a designated other Commissioner forward to the Town Council the recommended ordinance.
2. That included with the ordinance will be the recommendation form with the Commissioners' votes noted as to "yes", "no", "absent", or "abstain."
3. That included with the ordinance will be copies of all written public comment and a summary of all comments heard at public hearing. If a spreadsheet is used, that copies of the actual written comment be forwarded as well.
4. That Town Council forward their final decision on the proposed ordinance to the Planning and Zoning Chair or a designated other Commissioner.

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SECTION 1. Protocol for Communication between the Planning and Zoning Commission and the Town Council:

1. That the Planning and Zoning Chair or a designated other Commissioner forward to the Town Council the recommended ordinance.
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SECTION 2. Effective Date. This Resolution shall become effective upon passage.

APPROVED BY THE TOWN COUNCIL OF THE TOWN OF BLUFF, UTAH, ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
Town Council Member Hook	_____	_____	_____	_____
Town Council Mayor Leppanen	_____	_____	_____	_____
Town Council Member Murray	_____	_____	_____	_____
Town Council Member Sayers	_____	_____	_____	_____
Town Council Member Sosa	_____	_____	_____	_____