

TOWN OF BLUFF, UTAH, RESOLUTION #101

A RESOLUTION OF THE BLUFF TOWN COUNCIL ADOPTING AN AMENDED MASTER FEE SCHEDULE FOR BLUFF TOWN SERVICES AND FUNCTIONS

WHEREAS, the Town of Bluff (“Town”) is an incorporated municipality duly organized and operating under the laws of the State of Utah; and

WHEREAS, the Bluff Town Council (“Town Council”) is the governing body of the Town vested with all legislative and administrative powers delegated to the Town pursuant to Article 11, Section 5 of the Utah Constitution and Utah Code Ann. §10-1-103; and

WHEREAS, the Town levies a charge for various Town functions for the purpose of defraying some of the expenses associated with providing municipal services; and

WHEREAS, it is important that fees for Town functions are transparent, and that the public has clear notice of these costs; and

WHEREAS, the Town finds these fees are reasonable and reflect fair charges for the specific services; and

WHEREAS, the Town held a public hearing on April 7, 2026 and received public comment on the proposed fees contained in this Resolution;

NOW THEREFORE, BE IT HEREBY RESOLVED by the Bluff Town Council that:

SECTION 1. Town Council hereby adopts the Amended Master Fee Schedule for Town of Bluff Services and Functions, as found in Appendix A.

SECTION 2. This resolution supersedes or repeals the provisions(s) of any ordinances or resolutions(s) that is (are) inconsistent with the provisions of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon passage and continue until modified or repealed.

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PASSED AND APPROVED by the Bluff Town Council at a duly noticed public meeting on this ____ day of April, 2026 by the following vote:

| | <u>AYE</u> | <u>NAY</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|-------------------------------------|------------|------------|----------------|---------------|
| Mayor Josh Ewing | | | | |
| Mayor Pro-Tem Britt Hornsby | | | | |
| Town Council Member Jennifer Davila | | | | |
| Town Council Member Gary Haws | | | | |
| Town Council Member Spencer Wade | | | | |

TOWN OF BLUFF

BY:

Stephen Britt Hornsby
Bluff Mayor Pro-Tempore

Date

BLUFF SEAL

ATTEST:

Erin Nelson
Bluff Town Recorder

Date

Attachment A: Bluff Master Fee Schedule as Amended 4/21/2026.

-End of Document-

AMENDED MASTER FEE SCHEDULE FOR TOWN OF BLUFF SERVICES & FUNCTIONS

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ADMINISTRATIVE

| | |
|--|--|
| Copies of Public Records - Black and White | \$0.25 per page (single sided) |
| Copies of Public Records - Color | \$0.50 per page (single sided) |
| Credit Card Convenience Fee | 3% per Charge |
| GRAMA Request Application | No Cost |
| GRAMA Request Research Fee | No charge assessed for first two hours of research; \$30.00 per Hour thereafter |
| Unpaid Account Interest | 8% per Annum |
| Returned Check Fee | \$25.00 per Check |
| Notary Fee | \$10.00 per Notary Seal |
| Postage | Varies - Actual Cost |

AIRPORT

| | |
|---|--|
| Bluff Airport Landing Fee | TBD |
| Bluff Airport Tie Down Fee | TBD |
| Hangar Rental – Calendar Year/Annual Fee | 2026 - \$1,216.62 2027 - \$1,265.28 2028 - \$1,315.89 2029 - \$1,368.53 |
| Hangar Rental - Late Fee (30 Days Past Due or More) | \$20.00 |

BUILDING & LAND USE PERMITS

| | |
|--|--|
| Building Inspection | \$65.00 per Inspection |
| Commercial Building Permit Fees, including all other Building Permits not listed | |
| Based on Project Valuation | |
| Total Valuation | Permit Fee |
| \$1 - \$500 | \$30 |
| \$501 - \$2,000 | \$30 for the first \$500 PLUS \$3 for each additional \$100 or fraction thereof, up to \$2,000 |
| \$2,001 - \$40,000 | \$125 for the first \$2,000 PLUS \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000 |
| \$40,001 - \$100,000 | \$600 for the first \$40,000 PLUS \$9 for each additional \$1,000 or fraction thereof, up to and including \$100,000 |
| \$100,001 - \$500,000 | \$1,300 for the first \$100,000 PLUS \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000 |
| \$500,000 - \$1,000,000 | \$4500 for the first \$500,000 PLUS \$5 for each additional \$1,000 or fraction thereof, up to and including \$500,000 |
| \$1,000,001 - \$5,000,000 | \$7,800 for the first \$1,000,000 PLUS \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000 |
| Over \$5,000,000 | \$22,000 PLUS \$1 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000 |
| Demolition Permit | \$75.00 |
| Plan Reviews | \$65.00 per Hour |
| Residential Building Permit | \$1.75 per square foot of conditioned space + Inspection Fees + Plan review \$1.00 per square foot of unconditioned space and patio areas + Inspection Fees + Plan Review |
| Residential Solar Permit | \$100.00 + Plan Review Fees + Inspection Fees |
| Address Permit Application | No Fee |
| Conditional Use Permit Application | \$400.00 |
| Land Use Clearance (LUC) Permit Application | \$200.00 |
| Minor Subdivision Application | \$600.00 |
| Major Subdivision Application | \$1500.00 |
| Municipal Annexation/Disconnection | Varies: Actual Cost |
| Municipal Annexation/Disconnection - Cost of Publication | Varies: Actual Cost |

| | |
|---|----------|
| Plat Modification / Right-of-way Vacation Application / Alley Vacation Application / Boundary Line Adjustment Application | \$500.00 |
| Variance Application | \$500.00 |
| Zoning Text Amendment Application | \$500.00 |
| Zoning Map Amendment Application | \$700.00 |

BUSINESS LICENSES/PERMITS

| | |
|---|----------|
| Business License - Initial Application | \$25.00 |
| Business License - Annual Renewal | \$25.00 |
| Business License Late Fee (30 Days or More Past Due) | \$20.00 |
| Commercial Short-Term-Rental Permit | \$25.00 |
| Commercial Short-Term Rental Permit Late Fee (30 Days or More Past Due) | \$20.00 |
| Special Event Vendor Permit - Per Event | \$50.00 |
| Special Event Permit - Per Event | \$100.00 |
| Sign Permit - Per Sign | \$50.00 |

CEMETERY FEES

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|----------------------------|----------|
| Plot Reservation Fee | \$100.00 |
| Grave Opening/Closing Fees | At Cost |

CODE VIOLATION PENALTIES

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|---------------------------------|--|
| Construction Without a Permit | Double the Cost of Building Permit Fees |
| Burning Prohibited | \$500.00 Per Infraction |
| Business License Non-Compliance | \$100.00 |
| Illegal Short-Term Rental | \$300.00 Per Unit/Per Day/Per Infraction |

FACILITY & EQUIPMENT RENTALS

| | | | | |
|--|--|--------------------------|---|--|
| | Bluff Community Center Auditorium | Fire Mesa Kitchen | Pavilion (includes restrooms & dumpsters) | Recurring/ Regularly Scheduled Public Classes / Activities* |
|--|--|--------------------------|---|--|

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|---|-------------------------|-----------------------|-------------------------|-------------------------|
| Individual or Group <i>Private or Public Event</i> | \$100.00 / Day | \$75.00 / Day | \$30.00 / Day | \$0 |
| Bluff-based Non-Profit, Government, or Educational Entity <i>Private or Public Event</i> | \$35.00 / Day | \$25.00 / Day | \$10.00 / Day | \$0 |
| Non-Bluff-Based Non-Profit, Government or Education Entity <i>Private or Public Event</i> | \$50.00 / Day | \$35.00 / Day | \$10.00 / Day | \$0 |
| Excess Cleaning Fee** | \$40.00 / Incident | \$40.00 / Incident | \$40.00 / Incident | \$40.00 / Incident |
| Linen Rental | \$4.00 / per tablecloth | \$4.00 per tablecloth | \$4.00 / per tablecloth | \$4.00 / per tablecloth |
| Lost or Damaged Equipment Fee | At Cost To Replace | At Cost To Replace | At Cost To Replace | At Cost To Replace |

All spaces are available from 8:00 am to 10:00 pm, no exceptions.

*No fees are assessed if the recurring class or activity is advertised and open to the public

| Equipment Rentals | Fee Assessed |
|---------------------------|----------------------|
| Off-Site Chair Rental Fee | \$1.00 / Chair / Day |
| | |

FIRE MESA KITCHEN MEMBERSHIP

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|---|--------------------------------------|
| Fire Mesa Kitchen Membership Fee - Annual | \$160.00 (or \$40.00 paid quarterly) |
| Fire Mesa Kitchen Members' Hourly Usage Fee (Due Monthly) | \$7.00 / Hour |
| Lost or Damaged Equipment Fee | At Cost to Replace |
| Excess Cleaning Fee | \$40.00 / Incident |